

# CIRCULAR

(For II,III &IV Students )

Date: 01/10/2021

This is to inform that the Hostellers has to pay their **Hostel Fee and Mess Fee** as detailed below, through **Bank Challan** from 01-10-2021 between 10.00am to 04.00pm at **Bank of Baroda, Villupuram.**

Sl. No.	A. DETAILS OF HOSTEL FEES	II&III	IV
1	Room Rent	250	300
2	Electricity Charges	250	300
3	Water Charges	200	250
4	Establishment Charges	6250	7,500
<b>Total Amount</b>		<b>6,950</b>	<b>8,350</b>
1	<b>B. Mess Fee (Advance)</b>	<b>6,000*</b>	<b>8,000*</b>

The last date for paying the **Hostel Fee and Mess Fee** will be **15-10-2021**. From **16-10-2021** to **26.10.2021** a penalty fee of **Rs.200/-** should be paid along with the **Hostel Fee and Mess Fee** with the **written permission of THE WARDEN, UCEV**. After **26.10.2021** hostel registration will be cancelled and **Re-admission fee** has to pay of **Rs 500/-for hostel** and **Rs 5/-per day** for mess fee from **27.10.2021 onwards**.

(\* Mess bill for every month will be deducted from the mess advance and your previous balance and if there is any shortage or excess, it will be collected or refunded at the end of the year)

**Payment of Hostel Fee: D.D. should be drawn in favour of "The Warden, UCEV Hostels, payable at Villupuram.**

**Payment of Mess Fee: D.D. should be drawn in favour of "The Warden& Executive Warden, UCEV Hostels, payable at Villupuram.**

**MOST IMPORTANT: SEPARATE D.D. SHOULD BE DRAWN FOR EACH FEE**

**Copy to:**

1. Deputy Wardens
2. Notice Boards – College & Hostels
3. The Manager, BOB, Villupuram
4. College Website
5. File

DEAN/WARDEN

*Mk*  
01/10/2021

*[Signature]*  
01/10/21