

CIRCULAR

(For First Year Students Only)

Date: 04/02/2021

This is to inform that the College opens as regular class for I Year Students on **08-02-2021 (Monday)**. All the Hostellers has to pay their **Hostel Fee and Mess Fee** as detailed below, through **Bank Challan from 08-02-2021 between 10.00am to 04.00pm at Bank of Baroda, Villupuram.**

Sl. No.	A. DETAILS OF HOSTEL FEES	AMOUNT
1	Admission Fee	500
2	Appliances and Amenities Fund	600
3	Room Rent	300
4	Electricity Charges	300
5	Water Charges	250
6	Caution Deposit (Refundable)	5,000
7	Establishment Charges	7,500
Total Amount		14,450

1	B. Mess Fee (Advance) / I Year	8,000*
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The last date for paying the **Hostel Fee and Mess Fee** will be **22-02-2021**. From **23-02-2021 to 27.02.2021** a penalty fee of **Rs.200/-** should be paid along with the **Hostel Fee and Mess Fee with the written permission of THE WARDEN, UCEV**. After **27.02.2021** hostel registration will be cancelled and **Re-admission fee** has to pay of **Rs 500/-for hostel and Rs 5/-per day for mess fee from 28.02.2021 onwards.**

(* Mess bill for every month will be deducted from the mess advance and your previous balance and if there is any shortage or excess, it will be collected or refunded at the end of the year)

The residents are not allowed to have powered vehicle in the hostel premises. For installing personal computer and Laptop prior permission has to be obtained through proper channel

Payment of Hostel Fee: D.D. should be drawn in favour of "The Warden, UCEV Hostels, payable at Villupuram.

Payment of Mess Fee: D.D. should be drawn in favour of "The Warden& Executive Warden, UCEV Hostels, payable at Villupuram.

MOST IMPORTANT: SEPARATE D.D. SHOULD BE DRAWN FOR EACH FEE

DEAN / WARDEN

Copy to:

1. Executive Warden, Deputy Wardens, All HOD's., Class Advisors
2. Notice Boards – College & Hostels
3. The Manager, BOB, Villupuram
4. College Website
5. File